



CENTRAL CONNECTICUT BOARD #6 of Approved Basketball Officials



One Rule + One Mechanic + One Interpretation = the Board #6 Way

"Making A Difference In The Game"

Professional Standards Committee

Member Appeals Process

Per Central CT Board #6 Constitution, Article 5, Section 5c – *Appeals* and Article 7, Section 3c – *Professional Standards Committee*, the following is adopted:

In the event that:

- a Board 6 member seeks an appeal/grievance to a Board. 6 disciplinary action or
- a complaint is presented against a Board 6 member

The following process will be implemented by the Board 6 Executive Committee (EC) in conjunction with the Board. 6 Professional Standards Committee (PSC):

1. An appeal/complaint must be submitted to the Board 6 Secretary/Treasurer (S/T) who will formally acknowledge receipt as long as the identity of the person filing the appeal/complaint is known. If the person filing the appeal/complaint is not identified, it will not be formally accepted by the Board 6 S/T. Should the appeal concern a fine levied on a member, the fine must be paid before the appeal will be forwarded to PSC.
2. The Board 6 S/T will forward all accepted appeals/complaints to the PSC within two business days.
3. The PSC will send an e-mail notification within 2 business days to the Board 6 member (if appeal) or the Board 6 member against whom a complaint has been made (will identify person lodging the complaint) and advise the member of his/her right to appear before the PSC.
4. PSC, within 10 business days of the appeal/complaint being received, shall conduct an investigation of the appeal/complaint
5. PSC will complete and submit a report within 5 business days of the end of their investigation. The results of their investigation along with pertinent recommendation are submitted to the S/T who will forward to EC.

The report shall comprise the following:

- Alleged facts which comprise the complaint.
- Additional facts discovered during the investigation.
- Copies of those portions of Board #6, Constitution, Procedures, Regulations or Code of Ethics/Conduct that have been violated.
- PSC conclusion as to the violation.
- **Recommendation(s)** of discipline, if any.



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6. The EC reviews the PSC report and renders a final decision within 20 business days of receipt of PSC report.

The EC may act as follows:

- Request further information and/or clarifications by PSC
 - Accept the report and impose discipline per PSC recommendation
 - Accept the report and impose a greater/lesser penalty
 - Reject the report and impose no discipline
7. The S/T shares final EC decision with PSC and with Board 6 member.
 8. The Board 6 member has 15 business days to file a written appeal to the S/T on behalf of the EC, outlining why he/she believes the EC decision was not appropriate. No appeal shall be heard if not filed in this time period.
 9. If appeal is received in #8, the EC will have 20 business days to render a final response.

All pertinent information will be documented and maintained in a folder to be archived and passed on to future committees for their historical reference.