

**CENTRAL CONNECTICUT DISTRICT BOARD #6  
OF THE INTERNATIONAL ASSOCIATION OF  
APPROVED BASKETBALL OFFICIALS**

**CONSTITUTION**

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**ARTICLE 1 - NAME**

This organization shall be known as the CENTRAL CONNECTICUT DISTRICT BOARD #6 OF THE INTERNATIONAL ASSOCIATION OF APPROVED BASKETBALL OFFICIALS, hereinafter referred to as "Board #6".

**ARTICLE 2 - DEFINITIONS**

For the purposes of this Constitution, the following definitions will apply:

1. International Association of Approved Basketball Officials, hereinafter referred to as "IAABO." IAABO is the parent organization to which Board #6 and other Connecticut IAABO District/Area boards are certified as affiliates as it applies to the IAABO Constitution as amended.
2. Connecticut State Board of Approved Basketball Officials, hereinafter referred to as "STATE BOARD."
3. CT IAABO District/Area Board or Boards – refers to one of the five (5) certified Boards that are members of the STATE BOARD and IAABO.
4. Connecticut Interscholastic Athletic Conference, hereinafter referred to as "CIAC." CIAC is the governing body for school athletics in the state of Connecticut.
5. Private and Prep School, hereinafter referred to as "Private/Prep." Private/Prep schools have historically been served by CT IAABO District/Area Boards and follow all assignment and geographic rules and procedures similar to CIAC schools.
6. Member in Good Standing - a member is in good standing if the following items have been met:
  - a. All assessments, dues, fees, and fines are paid in full.
  - b. Neither suspended nor expelled from IAABO, STATE BOARD or Board #6.
  - c. Adheres to prescribed attendance policies.
  - d. Complies and/or has fulfilled the CIAC officiating requirements.
  - e. Does not solicit CIAC or Private/Prep school games to officiate.

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**ARTICLE 3 - PURPOSE**

The purpose of Board #6 is to:

1. Educate, train, develop, and provide continuous instruction for its members in order to maintain the highest standard of basketball officiating.
2. Collaborate with IAABO, STATE BOARD, CIAC, coaches, associations and other organizations in all matters pertaining to the advancement of high school, amateur, and recreational basketball in Connecticut.
3. Promote the uniform interpretation and administration of the basketball rules and mechanics for its members.
4. Encourage the spirit of fair play and sportsmanship.
5. Meet the assignment needs of their member schools.
6. Maintain an adequate number of thoroughly trained and capable officials.
7. Perform necessary administrative duties to maintain its organizational status.

**ARTICLE 4 – EXECUTIVE COMMITTEE**

1. Authority
  - a. The Executive Committee (hereinafter referred to as “EC”) shall transact all business of Board #6. All policies and procedures not specifically covered in the Constitution shall be established by the EC. Exceptions or waivers to any policy or procedure may be granted by the EC in the case of hardship or extenuating circumstances.
  - b. The financial administration of Board #6 shall be vested in the EC, including final approval of the budget before being made available to the membership and approval of expenditures not included in the approved budget for the current fiscal year providing funds are available. Financial obligations including but not limited to due dates, late payment penalties and fines shall be determined by the EC.

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- c. The EC shall appoint and determine the compensation of the Assignment Commissioner and any Assistant Assignment Commissioners.
- d. The EC shall appoint the Parliamentarian and Assistant Parliamentarian
- e. The EC may appoint and/or compensate any person as may be required to properly conduct the business of Board #6 as long as the funds are approved in the budget and/or are available.

2. Composition

The EC shall be comprised of eleven (11) members as follows:

- a. Five (5) Officers-President, First Vice President, Second Vice President, Secretary/Treasurer, and Immediate Past President, and two panels of three (3) elected At-Large EC Members.
- b. The President, First and Second Vice President will serve a term of one (1) year and will succeed themselves yearly without re-election and move up through the chairs in the order in which they were elected. The Immediate Past President will serve for one year. The Secretary/Treasurer will have a term of one (1) year and is eligible to stand for re-election. The two panels of three (3) At-Large EC Members will serve for two years with one At-Large panel elected every other year.
- c. The Secretary/Treasurer cannot hold two positions on the EC. If elected to the office of Second Vice President, he/she must first resign before assuming office
- d. A Board #6 Past President is not eligible to serve as Board #6 President a second time but may serve as an At-Large EC Member or Secretary/Treasurer.
- e. At all times, each EC member must be a member in good standing.

3. Election-Annual Meeting

a. Officers

- 1. In order to be considered for election as an officer, a Board #6 member must be a member in good standing with a minimum of seven (7) years membership in Board #6, have previously served on the Executive Committee in an At-Large position and submit a request to the Secretary/Treasurer at least 30 days prior to the annual meeting to be placed on the ballot. The Second Vice President position may be held immediately following the completion of an At-Large Executive Committee Position.

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2. If there are two or more nominees a written ballot shall be issued. If there is not a majority vote for the position then the nominee with the least votes is eliminated and another written ballot is taken. This process shall continue until a nominee has received a majority of the votes cast.
3. Elected officers, with the exception of the Secretary/Treasurer, shall assume their duties upon the conclusion of the annual meeting.

b. At-Large EC Members

1. In order to be considered for election, a Board #6 member must be a member in good standing with a minimum of five (5) years membership in Board #6 and submit a request to the Secretary/Treasurer at least 30 days prior to the annual meeting to be placed on the ballot.
2. If there are more than three nominees a written ballot shall be issued. The At-Large EC Member positions shall be filled by the three people receiving the most votes cast. If there is a tie for the third most votes cast then another ballot will be held to break the tie. Elected At-Large EC Members shall take office upon the conclusion of the Annual Meeting.
3. If less than three At-Large EC members are elected at the annual meeting, the EC shall remedy the deficiency by a vote of the EC. Such vote shall be held at their first meeting following the annual meeting.
4. Any At-Large EC Member may seek the office of Second Vice President or Secretary/Treasurer. If a sitting At-Large member is elected the member must immediately resign their position before taking office.

4. Voting Privilege

- a. Each EC Member shall have one (1) vote. A majority vote of the eligible voting EC Members in a quorum meeting shall prevail in all matters.
- b. Six (6) of the allowable eleven (11) voting EC Members present shall constitute a quorum for the transaction of business at any EC meeting

5. Vacancy

- a. Secretary/Treasurer - EC can elect a replacement to fill the unexpired term.
  - b. At-Large Member - EC can elect a replacement to fill the unexpired term.
  - c. President - Shall be filled by the First Vice President for the remainder of the unexpired term and then serve a complete term.
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- d. First Vice President - Shall be filled by the Second Vice President for the remainder of the unexpired term and then serve a complete term.

6. Duties of President and First Vice-President

- a. President –  
Shall:
  - 1. Issue the call and preside at meetings of the EC.
  - 2. Preside at all meetings of Board #6.
  - 3. Appoint/supervise the Parliamentarian and Assistant Parliamentarian.
  - 4. Appoint/supervise all committee chairpersons.
  - 5. Serve as a delegate to the State Board effective with the close of State Board annual meeting.
  - 6. Serve as a delegate to the IAABO Spring Convention
- b. First Vice President –
  - 1. Assist the President as required in the formation and implementation of the duties and policies of the EC.
  - 2. Serve as a delegate to the IAABO Spring Convention if the President is unable to attend
  - 3. In the absence of the President, shall assume the duties of the President.
  - 4. Succeed the President if a vacancy shall occur.

**ARTICLE 5 – MEMBERSHIP**

- 1. Classification of members:
  - a. Board #6 will follow the IAABO Constitution as for membership classifications except where noted in the Board #6 Constitution.
  - b. Board #6 Honorary –
    - i. All Bd. #6 Past Presidents no longer accepting game assignments
    - ii. Bd. #6 member recognized for service to Bd. #6
    - iii. Non-IAABO individual recognized for contributions to the game of basketball and/or officiating but are not allowed to seek Bd. #6 elected office.

All Board#6 Honorary Members are exempt from annual membership dues. The Executive Committee will determine nomination and election process for ii and iii.

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- c. Board #6 Provisional - A new applicant who has successfully completed the written and floor examinations as set forth by IAABO. The Assignment Commissioner, Interpreter and/or their designees, shall complete an assessment of the officiating skills of the Board #6 Provisional member by March 1 of the respective year and recommend to the EC who decides if such member becomes either an active member at the end of the Board #6 Annual Meeting or remains a Provisional member for a second year. If Provisional member status is granted for a second year, the Provisional member will receive a second assessment by the Assignment Commissioner, Interpreter and/or their designees and a recommendation will be made to the EC by March 1 of the second year which will decide the final member status. The recommendation at end of second year shall indicate if the Provisional member becomes an active officiating member at the end of the annual meeting or is no longer a member of IAABO. Provisional members must comply with all Board #6 Constitutional requirements and EC policies and procedures.
2. Attendance Requirements
- a. Interpretation Meeting - All active/officiating members shall meet the Annual Interpretation Meeting requirement as established by the EC.
  - b. Regular Meetings – Board #6 shall conduct a minimum of 6 meetings during a season, one of which shall be an Interpretation Meeting.
  - c. Active/Officiating members must attend in addition to an interpretation meeting at least two other Board #6 meetings to satisfy the member in good standing attendance requirement.
3. Exam Requirements - All Active/Officiating members shall complete the refresher exam requirements as established by the EC.
4. Financial Obligations
- a. Membership Dues - Members will pay annual membership dues. The amount of the annual dues will be determined as part of the budget process. The due date and late payment penalty shall be determined by the EC and announced and/or published to the membership.
  - b. Assignment Fee - Members will pay a fee for all revenue generated by assignments made by the Assignment Commissioner. The fee shall be determined by approval of the budget. The due date and late payment penalty shall be determined by the EC and announced and/or published to the membership. The fee may be waived by the EC for assignments where an assignment fee is paid by an outside organization.
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- c. Fines shall be assessed for items as determined by EC approved policies. The due date and the late payment penalty shall be determined by the EC and announced and/or published to the membership.
  - d. Penalty for not Meeting Financial Obligations - Failure to meet any of the financial obligations, including late payment fees, will result in no further assignments in accordance with the penalties established by the EC and announced and/or published to the membership.
5. Suspensions, Expulsions and Appeals:
- a. A member who is in violation of the member in good standing provisions of the Constitution may be suspended by the EC for no more than one (1) year and/or may be expelled in accordance with the IAABO Constitution. During the suspension, the member shall be precluded from receiving game assignments, voting, seeking elected and/or appointed positions and participating in Board #6 business and/or activities.
  - b. When a member is suspended and/or expelled, the Secretary/Treasurer will notify all CT District/Area Boards that such member is no longer able to accept assignments or officiate as an IAABO member in Connecticut.
  - c. Appeals - any member shall have the right to appeal disciplinary actions taken by Board #6 in accordance with the IAABO and STATE BOARD Constitutions.
6. Comply with game assignments policy established by the EC.

**ARTICLE 6 – MEETINGS and ORDER OF BUSINESS**

- 1. The Annual and regular meetings of Board #6 shall be held as determined by the EC.
  - 2. Special meetings of the EC may be held upon call of the President. Meetings may be conducted by means of a telephone conference, video conference or other communications equipment provided that all persons participating in the meeting can hear each other at the same time.
  - 3. Unless otherwise covered in this Constitution, Roberts Rules of Order shall govern all meetings.
  - 4. Order of business shall be:
    - a. Call to Order
    - b. Interpreter Presentation
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- c. Assignment Commissioner Presentation
  - d. Approval of the minutes of last meeting
  - e. Secretary/Treasurer Rexport
  - f. Standing/Special Committee Reports
  - g. Old Business
  - h. New Business
  - i. Adjournment
5. Reports and/or ancillary material by any of the above can be provided via web site in advance of the schedule meeting.

**ARTICLE 7 - COMMITTEES**

- 1. The Standing Committees, including Chairpersons and/or Co-Chairpersons, shall be annually appointed by the President. The President in consultation with the EC, will determine the due dates for appropriate deliverables for each Standing Committee
- 2. Special Committees may be appointed by the President at any time for any authorized purposes and shall be discharged upon fulfillment of their assignment.
- 3. The Standing Committees and their duties shall be as follows:
  - a. **Financial Committee** - Shall prepare annual budget, recommend annual fees, review the financial records and prepare reports to the EC and membership.
  - b. **Banquet Committee** - Shall make arrangements for the Annual Banquet.
  - c. **Professional Standards Committee** - Shall investigate grievances and complaints and communicate recommendations to the EC.
  - d. **Tony Scalise Training Committee** - Shall insure rules and mechanics are properly instructed to new applicants and returning members. Will facilitate the mandatory floor exam for all new applicants in cooperation with the Assignment Commissioner and Interpreter.



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- e. **New Applicant Committee** - Shall conduct all necessary tasks to enroll and monitor attendance of new applicants and assist the Interpreter with administering the IAABO written test.
- f. **Communications Committee** - Shall conduct any and all publicity to promote the role of officiating and Board #6 mission.
- g. **Past Presidents Committee** – Shall facilitate the annual process to recruit and award the John McDonnell Scholarships for members to attend official’s training schools and perform other duties as may be requested by the President or EC.
- h. **Bob Gunning Mentor Committee** - Shall facilitate the identification and coordination of mentors and mentees to complement the ongoing training of Board #6 members.
- i. **Fund Raising Committee** – Shall develop strategies to supplement income of Board #6.
- j. **Ratings Committee** – shall assist the Executive Committee with the administration of Article 14.

**ARTICLE 8- INTERPRETER**

1. Term of office is one (1) year.
  2. In order to be considered for election, a Board #6 member must be a member in good standing with a minimum of seven (7) years membership in Board #6 and have submitted a request to the Secretary/Treasurer at least 30 days prior to the annual meeting to be placed on the ballot.
  3. The Interpreter may seek re-election.
  4. The election for the Interpreter shall take place at the Annual Meeting and the Interpreter shall take office immediately upon election. If there is more than one candidate, a written ballot shall be issued. The position of Interpreter shall be filled by the person receiving a majority of the votes cast. If no one receives a majority, the person with the least amount of votes shall be eliminated and another vote taken. This process will continue until one person receives a majority of the votes cast.
  5. The Interpreter shall appoint an Assistant Interpreter(s), who shall assume the duties of the Interpreter during the absence of the Interpreter. Any Assistant Interpreter must be a Member in Good Standing.
  6. The Interpreter and/or the Assistant Interpreter(s) shall attend the annual IAABO Interpretation meeting when convened. If the Interpreter is unable to attend, the Interpreter shall designate an Assistant Interpreter to attend.
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7. The Executive Committee will annually determine/supervise the duties of the Interpreter and review his/her performance along with his/her stipend and expenses.

**ARTICLE 9 – ASSIGNMENT COMMISSIONER**

1. The Assignment Commissioner (here-to-after referred to as “AC”) shall be a member in good standing of Board #6.
2. The AC shall be appointed by the EC under the following conditions:
  - a. The term shall be for one (1) year, commencing each year with the Annual Meeting.
  - b. The term may be extended from year to year with the approval of the EC.
  - c. The AC stipend and expenses will be determined by the EC each year.
  - d. The EC will annually determine the duties of the AC and review the AC performance.

**ARTICLE 10 – SECRETARY-TREASURER**

1. The Secretary/Treasurer must be a member in good standing of Board #6.
2. The term of the Secretary/Treasurer shall be for one (1) year and the Secretary/Treasurer may seek re-election.
3. In order to be considered for election, a Board #6 member must be a member in good standing with a minimum of seven (7) years of membership in Board #6 and have submitted a request to the Secretary/Treasurer at least 30 days prior to the annual meeting to be placed on the ballot.
4. The election for the Secretary-Treasurer shall take place at the Annual Meeting
5. The term of office shall be from July 1 to June 30.
6. The Executive Committee will annually determine/supervise the duties of the Secretary-Treasurer and review his/her performance along with his/her stipend and expenses

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**ARTICLE 11 – PARLIAMENTARIAN**

1. The Parliamentarian and an Assistant Parliamentarian must be a Member in Good Standing of Board #6.
2. The President will appoint a Parliamentarian and an Assistant Parliamentarian to interpret and rule on any question concerning the Constitution and meeting procedure.
3. The Parliamentarian and an Assistant Parliamentarian shall use Robert’s Rule of Order as guidance for the final authority on all questions of procedure and parliamentary law not covered by the Constitution.
4. The Parliamentarian and/or Assistant Parliamentarian shall supervise any elections held by the Board.

**ARTICLE 12 – DELEGATES - IAABO INTERNATIONAL ASSEMBLY**

1. The President and the Secretary/Treasurer shall be the delegates to the annual IAABO spring meeting when convened.
2. In the event that the President and/or Secretary/Treasurer cannot attend, the EC shall appoint from the EC alternates to take their place.

**ARTICLE 13 – CONNECTICUT STATE BOARD DELEGATES**

1. The State Board requires three (3) delegates from Board #6.
2. The President, Secretary/Treasurer and an active member selected by the EC (here-to-after referred to as Board #6 Director) will be the three (3) Board #6 delegates.
3. The President and Secretary/Treasurer term as a delegate shall begin at the close of the State Board annual meeting and end at the close of the State Board annual meeting the following year.
5. The Board #6 Director term shall be six (6) years and begin at the close of the respective State Board annual meeting and continue until the close of the respective annual meeting.
6. In the event that the Board #6 Director holds both the office of Board #6 Director and Board #6 President or Secretary/Treasurer during the same year, the EC will appoint an Interim Board #6 Director for this period.

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**ARTICLE 14 – MEMBER OFFICIATING REVIEW PROCESS**

1. The Executive Committee will develop a member officiating review process and annually review and amend, as necessary.

**ARTICLE 15 - UNIFORM**

1. The uniform shall be in accordance with that approved by IAABO, STATE BOARD, and Board #6 with the optional addition of an American flag on the back of the shirt - center and one inch below the neckline. An additional option will be that belted slacks may be worn, and if worn, the belt shall be black.
2. The uniform shall be worn only by District/Area Board members in good standing.

**ARTICLE 16 - AMENDMENTS**

1. Amendments to this Constitution may only be voted upon at the Annual Meeting and shall require a two-thirds (2/3) vote of the Board #6 membership present at the Annual Meeting to approve such amendments.
2. Amendments must be submitted to/received by the Secretary-Treasurer at least thirty (30) days and posted twenty-five (25) days prior to the Annual Meeting.

Adopted by the Membership March 24, 2016